

DRAFT MINUTES

2022/82

CUDDINGTON PARISH COUNCIL **Draft Minutes of Parish Council Meeting held in the Bernard Hall** **MONDAY 31st OCTOBER 2022 at 7pm**

PRESENT: Ken Birkby (KB), Julia Ridout (JR), Lorraine Stevens (LS), Ravern Stevens (RS), Ken Trew (KT), Venetia Davies (Clerk and RFO).

Parishioners: There were three Parishioners present.

NB: Action points highlighted

Parishioners Question Time

A Parishioner asked for the 'bump' on Dadbrook, near Kings Cross, to be levelled out.

ACTION: CLERK to request with Colin Woolford, Local Area Technician.

1. Apologies

Ken Brown (KMB) and Malcolm Thomas (MT).

2. Approval of Draft Minutes

Amendment to number of Parishioners present (1). The Draft Minutes of the September meeting were **agreed and signed** as a true record by KB, Chair.

3. Matters Arising

- **Wildlife Project.** Awaiting one bench (H&W Community Boards with agreed contribution cost of £100). This to be located near the Platinum Jubilee commemorative tree/old dugout. Swift & Bat boxes to be installed at later date.
- **Cuddington Green Initiative.** Ongoing (KT/LS/JR).
- **Village Maintenance/Colin Woolford LAT.** Poor condition of Bridleway 6. Awaiting.
- **Boardwalk, Nether Winchendon.** Completed.
- **Resurfacing of playing field carpark.** Awaiting outcome of Lottery application. Grant monies are to be match funded.
- **TAG 2.** **ACTION: KB to reinstate with activists.**
- **Assets of Community Value:** Expiry dates: Allotments (11.04.23), Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25).
- **HGV and Weight Limit on bridges.** KB in liaison with Working Group and PI/Graham Hilary.
- **Pedestrian Safety at Crossing Point/Footpath CUD13.** Landowner has cut back a section of the hedge but all on the westward side. As a result, there is no improvement to the visibility and safety to the west.
ACTION: KB/CLERK to chase Colin Woolford for response.
- **Overgrown Hedges. Holly Tree Lane/Frog Lane.** Cutting back has been carried out but further remedial work is required to reveal outer edge of tarmacked highway surface. **ACTION: KB/CLERK to chase Colin Woolford for response.**
- **Works to trees/hedges in Frog Lane/Spicketts.** The landowner has advised that all necessary consent was obtained.
- **Registration of Parish Council Land with Land Registry.** JR awaiting outcome.
- **Bernwood Jubilee Tree Planting project.** Awaiting further information from H&W Community Boards.
- **Millennium tree plaque.** In need of future repair.
- **Right of Access over VAHT (now Fairhive Homes) land to Playing Fields.** Wellers Hedleys Solicitors appointed. (£950 + VAT) and details sent to Fairhive. Awaiting draft report.
- **Spicketts Lane Verge (West).** Verge has been raised and levelled (as agreed at a cost of £900 + VAT). Hedge saplings ordered. Winter working party to be arranged to cut back ivy and

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- brambles (January). Area has been seeded with native wildflower and grass mix. **ACTION: JR to order two further signs requesting no parking or driving on area.**
- **Village Voice.** The Support Us campaign has been overwhelmingly successful with financial support now secured for 2023. However, in addition to its pledged donation (£250) for the November and December issues), the Parish Council agreed to continue its support with its annual donation of £300. **ACTION: CLERK to list annual donation on future Orders for Payment.**
- **Defibrillators.** Both village defibrillators are now repaired and returned. **ACTION: CLERK to update website.**
- **Supplementary Planning Document consultation** for Aylesbury Garden Town 1, Affordable Housing and Design (consultation to Wednesday 2nd November). **ACTION: KT to comment.**
- **Nicholas Almond Trust.** **ACTION: JR to attend meeting.**

4. Declarations of Interest

RS declared an interest in planning application 22/03509/VRC.

5. Precept/Budget Planning

The Parish Council discussed a request from a Parishioner to freeze or reduce the Precept request for 2023/24. For 2022/23, Councillors agreed to increase the Precept from £37,800 to £39,000. Whilst this resulted in an increase of £1,200 for the Parish Council, it had little effect on Band D - £132.71 to £132.74 (a 0.02% increase). Prior to any project work (highways, road safety projects, tree works, footpath improvements etc), the annual running cost expenditure of the Parish Council is £22,500. With diminishing financial support from Buckinghamshire Council and other funds, the Parish Council agreed it will consider retaining the current amount (£39,000) at its budget setting meeting in December.

6. Planning – please view Planning Applications and full comments via the new [Planning Tracker](#)

- **22/03509/VRC - July Cottage, The Green, Cuddington, Buckinghamshire HP18 0AN** Variation of condition 2 & 3 relating to application 19/03867/APP (First floor side extension) & to allow for amendments to the design proposal. Comment date: 17.11.22). **ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council.**

7. Road Safety Project, to provide any update (Dadbrook Path and Aylesbury Road)

- **Dadbrook Path.** Following an emergency meeting of Dadbrook residents concerned with increased traffic in Dadbrook and the lack of footpath, KB has met with Colin Woolford, Local Area Technician to discuss the possibility of levelling off the eastern verge to make it more walker friendly. Colin Woolford has confirmed that the land is highways land and that there would be no objections to smoothing of the verge (from Dadbrook Farm to the A418), flailing in the first instance to then assess what further action is needed. A services diagram has been provided. KB has also spoken to James Gibson, the owner of the adjacent land. **ACTION: KB to obtain quotations and agree final works with Colin Woolford. To also raise the flooding issues in Dadbrook and the replacement of the 'kill your speed' sign.** The Dadbrook path has been an aspiration of the Parish Council for many years. A budget of £30,000 has been accrued.
- **Aylesbury Road**
 1. **Build Out.** Following discussions regarding the build-out proposals on Aylesbury Road, and the location constraints that were found during site visits, TfB has concluded that the original PID proposals considered by Thames Valley Police and

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the Design Team Engineers are unsafe. **ACTION: KT to raise again the deliverability of speed humps as an alternative measure and referred to similar schemes in Haddenham and Long Crendon.**

2. **Changes to Speed Limits.** TfB has confirmed that if the PC agree to pursue an amended scope to extend the existing speed limits, there will be new costs required (Speed Surveys (priced at £504.70 each. Speed limit change in excess of £10,000 - per change). TfB would need to raise a new documentation to cover the change of scope. **ACTION: KT to follow up.**

8. Playground Improvements

The post installation inspection for the extended play area has been completed. The basketball is still to be repositioned. Thanks were paid to the Parent Working party and Lorraine Stevens for leading the project. **ACTION: CLERK to arrange S106 monies on receipt of invoice. LS to arrange H&W Community Board funding.** The Parish Council has agreed to meet the shortfall of approximately £4K.

9. Low Lane to Stone Footpath

KMB has met with Colin Woolford and agreed works to clear the path and trim back grass/weeds/hedges to give maximum width as well as the maintenance required to maintain a reasonable level of throughfare. **ACTION: KMB to monitor progress.**

10. Footpaths

Following discussions and landowner consent, the Parish Council **agreed** to the conversion of two stiles to gates on Footpath 2 (proposal received Bill Piers of rRipple (ramblers Repairing and Improving Public Paths for Leisure and Exercise) at a cost of approximately £500 (subsidised by a generous donation from a walker). **ACTION: KB to instruct works and request permission from landowner for similar on Footpath 3.** A budget of £2,000 has been ringfenced for footpath works.

11. Correspondence

There was no correspondence to consider.

12. Reports from Councillors attending meetings and outside organisations including CPFA.

There were none.

13. Contributions from Buckinghamshire Council Councillors

There were none.

14. Finance

- **Balance from Minutes of previous meeting** (27th September 2022): **£100,200.53**
- **Receipts: £4.35** (Footpath map income)
- **BACS Debits: £0.00**
- **Balance of Bank Account: £100,204.88** (as at 21st October 2022)
- a. **Orders for Payment: £925.68**
- **Venetia Davies - £451.68** (£422.72 + £15.00 (Use of Home) + £13.96 (Stationery))
- **Blades Turf Care - £390.00** (Verge cutting £264.00 (£220.00 + £44.00 VAT), tree watering £126.00 (£105.00 + £21.00 VAT))
- **Hugo Fox - £12.00** (£10.00 + £2.00 VAT) (Monthly Planning Tracker support)
- **Parish Online - £72.00** (Annual subscription)

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- **BALANCE: £99,279.20** (Available Funds less Orders for Payment).
- **Also agreed:**
- **Village Voice donation - £250.00**
- **BALANCE: £99,029.20** (Available Funds less Orders for Payment).
- b. **Management Report, October 2022.** Circulated.
- c. **Notice of Conclusion of Audit**, to year ended 31st March 2022. The Annual Governance & Accountability Return for the year ended 31 March 2021 has been completed and publicised.

15. Items for Information

- **Litter Pick Forum/H&W Community Board** – Tuesday 6th December at 6pm via MS Teams.
- **‘Residents Only’ parking signs in Swan Hill.** There are no designated parking spaces for residents of Swan Hill cottages. **ACTION: CLERK to write to relevant residents requesting sign to be removed.**
- **Horse dung.** There is an increasing amount of horse dung on residential lanes. Advice has been sought from the British Horse Society (BHS). **ACTION: KT/CLERK to write to local liverys asking for guidance from BHS to be followed.**

16. Date and Time of Next Meeting:

TUESDAY 29th NOVEMBER 2022 at 7pm in the Bernard Hall

The Parish Council meet on the 4th Tuesday of every month